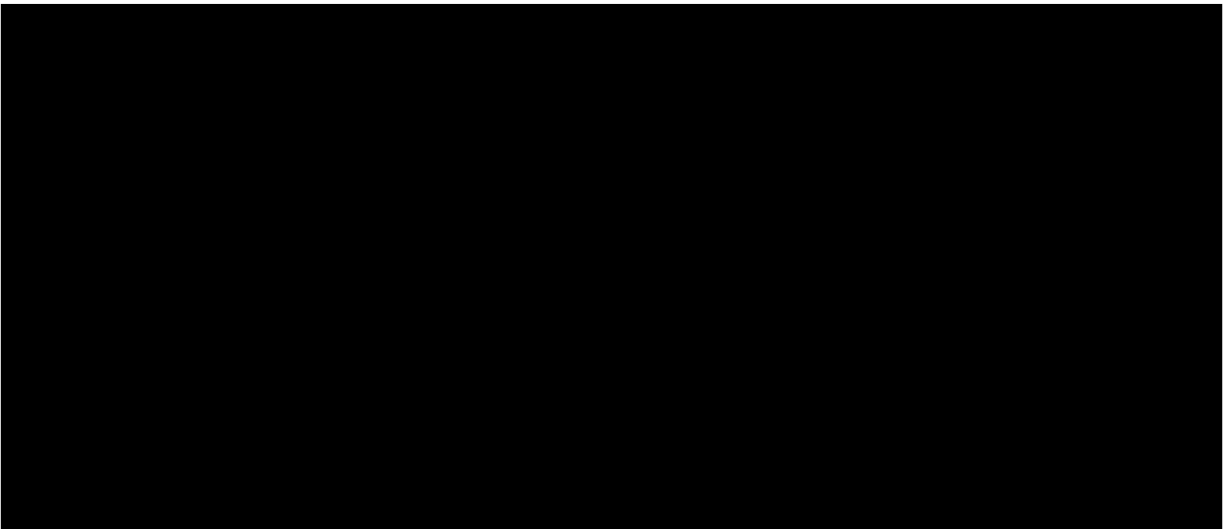


5 SEP 1967

MEMORANDUM FOR: Deputy Director for Support

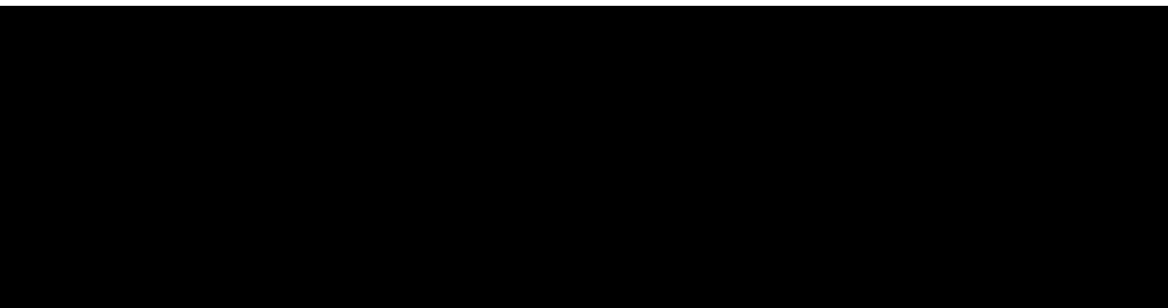
SUBJECT : Office of Personnel Report - Week Ending 1 September 1967

25X1A



2. [REDACTED] In light of the current interest evidenced by the Office of Planning, Programming and Budgeting officials in our Clerical Staffing Branch, Interim Assignment Section's provisional employment procedures, we have arranged for Mr. [REDACTED] of O/PFB to tour the IAS facilities in the Ames Building today.

25X1A



4. Progress Report - New Fringe Benefits for Certain Contract Employees:

[REDACTED] concerning information about the new fringe benefit programs as well as advice and

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guidance on how to implement those programs by field contract was printed and distributed for pouching to the field early this week.

b. Since 19 July 1967 we have written [REDACTED] new contracts containing the new fringe benefits with existing contract employees.

25X9

6. Combined Federal Campaign: The preliminary campaign activities have started. The committee members meeting was held on 30 August. The training sessions are scheduled for 6 and 7 September with a rally to be held in the Auditorium at 2 p.m. on 8 September.

7. Employee Activity Association: Our commodity sales program began on 28 August and is to run through 15 September. Gross sales for the first four days amounted to \$3,200 with an estimated profit of \$745.

/s/ [REDACTED]

25X1A

for Emmett D. Scholz
Director of Personnel

Distribution:

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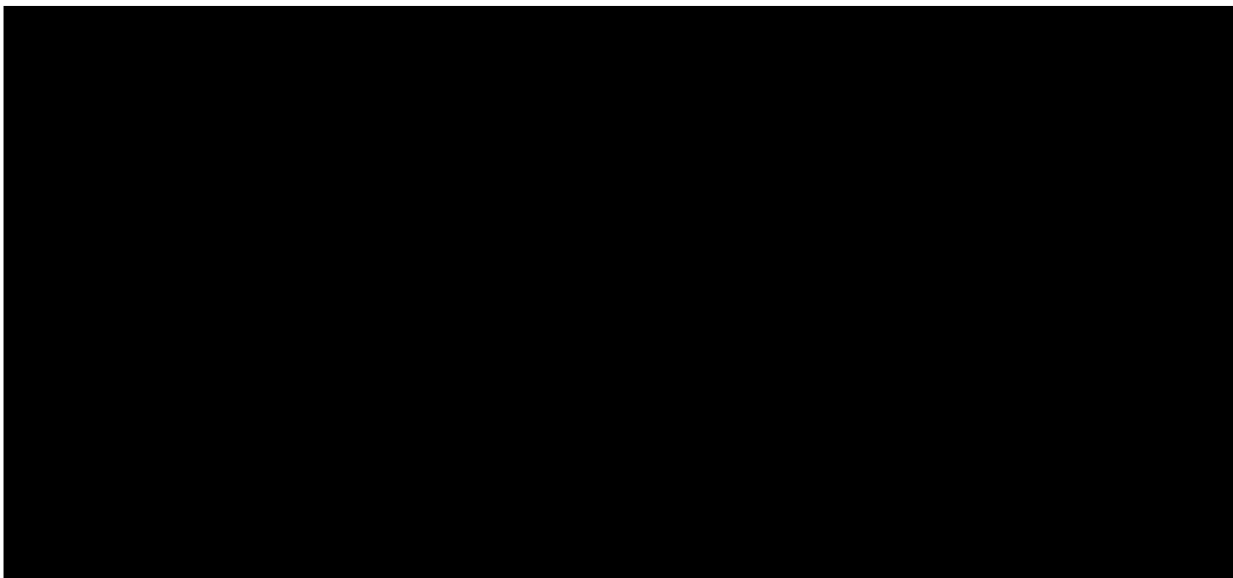
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MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Office of Personnel Report - Week Ending 25 August 1967

25X1C



2. Visit to Army Administration Center - Reserve Matters:

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Mr. [REDACTED] Chief, Reserve Branch, Mobilization and Military Personnel Division, visited the U. S. Army Administration Center at St. Louis to discuss Military Reserve matters, particularly procedures for the continued control over the records of certain employee Reservists who are obligated to attend weekly drills. The visit proved timely since the Administration Center has just completed a major reorganization and several new officers have been assigned to the Center. It appears that the Center will be able to continue their controls over the records of our Reservists whose records are in their possession, thus protecting some 45 key employee Reservists who might otherwise be ordered to active duty for failure to attend drills.

3. Recruiters Conference: Mr. [REDACTED] Deputy Director 25X1A
of Personnel for Recruitment and Placement, is attending a two-day
(28 - 29 August) Recruitment Managers Conference at the University
of California at Santa Barbara. The Conference is being sponsored
by Career Incorporated of New York City.

4. Employee Activity Association:

a. All available Redskin tickets were disposed of within
a three-hour period on Monday, 21 August. Due to the limited
number available, a large number of members were not able to
obtain any tickets.

A new system will be planned for new year limiting the
number of tickets so that more persons can be accommodated.
In addition, it is hoped that a system can be worked out whereby
the need for standing in line will be entirely eliminated.

b. The new automatic shoe shine machine is scheduled for
installation and operation, in the barbershop, late today,
28 August.

[REDACTED] 25X1A
[Signature]
Acting Director of Personnel

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